



CONFIRMATION PACKET  
INFORMATION FOR CONFIRMATION  
CANDIDATES AND THEIR PARENTS

# Our Parish Contact Information

Prince of Peace  
5100 Plano Parkway West  
Plano, TX 75093

Parish Telephone Number: 972-380-2100  
Parish Fax Number: 972-380-5162  
School Telephone Number: 972-380-5505  
School Fax Number: 972-380-2570

Deb Cooledge – Assistant Youth Director  
[deb@popplano.org](mailto:deb@popplano.org)  
972-380-2100 extension: 171

Emily Dzurisin - Director of Youth Formation  
[edzurisin@popplano.org](mailto:edzurisin@popplano.org)  
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Joyce Tompsett – Theology Chair  
[jtompsett@popplano.org](mailto:jtompsett@popplano.org)  
972-380-5505 extension: 216

# 2009 Confirmation Checklist

_____	<b>March 29<sup>th</sup></b>	<b>Confirmation Orientation 6:15pm in the Church</b>
_____	<b>May 3<sup>rd</sup></b>	<b>Rite of Acceptance at the Sunday 5:00pm Mass</b>
_____	<b>May 4<sup>th</sup></b>	<b>Confirmation Form Due</b>
_____	<b>May 4<sup>th</sup></b>	<b>Copy of Baptismal Certificate Due</b>
_____	<b>September 28<sup>th</sup></b>	<b>2 Letters of Recommendation Due</b>
_____	<b>September 28<sup>th</sup></b>	<b>Letter to the Bishop Due</b>
_____	<b>September 28<sup>th</sup></b>	<b>Saint Report Due</b>
_____	<b>October 17<sup>th</sup></b>	<b>Confirmation Retreat - 9:00am – 1:30pm</b>
_____	<b>October 17<sup>th</sup></b>	<b>Outreach Forms Due</b>
_____	<b>November 7<sup>th</sup></b>	<b>Confirmation Practice 10:00am</b>
_____	<b>November 8<sup>th</sup></b>	<b>Confirmation Mass 2:00pm</b>

# RITE OF ACCEPTANCE

The Rite of Acceptance during the 5:00pm Mass is a time for assembling publicly to declare intentions to the Church and the Church, in turn, carrying out its apostolic mission, accepts them as persons who intend to be fully initiated as members through the sacrament of Confirmation.

## BAPTISMAL CERTIFICATES

To receive the Sacrament of Confirmation, all candidates **MUST** turn in a **COPY** of their Baptism Certificate. This is **NOT** your birth certificate or hospital certificate. This is the certificate of your Baptism, which was recorded in the Catholic Church in which you were baptized. If you do not have a copy, you can contact the Church in which you were baptized and they will furnish you with the proper certificate. If you do not know the address of the Church, please contact one of us for help getting this information.

**Do Not Turn In Your  
Original Certificate**

## CONFIRMATION FORM

The Confirmation Form is located on the last page of this packet so that it can be easily removed for turning in.

# Letters of Recommendation

(The preferred method to receive these is via e-mail to Joyce Tompsett, Deb Cooledge, or Emily Dzurisin.)

## **TWO LETTERS ARE REQUIRED:**

1. One letter must be from your Sponsor.
2. One letter must be from one person that the Candidate chooses from the list below:
  - a. A Catholic Friend (a peer)
  - b. A small Group Leader from Church
  - c. A Parent
  - d. A Catholic Adult Friend

## **BOTH LETTERS MUST INCLUDE THE FOLLOWING:**

1. Name of the Candidate (that is you).
2. Relationship to the Candidate.
3. Length of time the person has known the Candidate.
4. In what ways the person sees the Candidate as living out their Christian faith.
5. Why the person thinks the Candidate should be confirmed.

**DO NOT WAIT UNTIL THE LAST MINUTE TO ASK SOMEONE TO WRITE A LETTER OF RECOMMENDATION.**

# Letter to the Bishop

**DO NOT FILL IN THE BLANKS OF THIS FORM AS YOUR LETTER. TYPE A LETTER ON PLAIN PAPER USING THIS AS THE FORMAT.**

Your Excellency,

I \_\_\_\_\_, a member of Prince of Peace Catholic Community in Plano, Texas, ask you to confirm me as a member of the Roman Catholic Church.

I would like to receive the Sacrament of Confirmation because

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My preparation for the Sacrament of Confirmation has been

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I have chosen \_\_\_\_\_ to present me to you on the day of my Confirmation and to witness my commitment. I made this choice because \_\_

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You will seal my commitment to Jesus and his Church by anointing me with the oil and by calling me by name. The name I wish to be called at my Confirmation is \_\_\_\_\_. I have chosen that name because

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I understand that the gifts of the Holy Spirit will help me build up the Church, and I wish to share in the building up of the Church by

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Sincerely,

# Saint Report

Confirmation names are selected from Christian names of canonized saints. Saints are ordinary people who strove to do God's will. They had many of the same gifts and faults as we all do. In their lives they found intense love for Jesus Christ and ordered their lives to respond to the person He called them to be.

## **IN CHOOSING A CONFIRMATION NAME:**

You should realize that saints are our role models so it might be helpful to choose a saint that excites or inspires you or shares in some of the same struggles or concerns that you experience. You can also use your baptismal name. Sometimes parents name their children after a particular saint. You may wish to visit with your parents about how they chose your name. Whichever saint you choose, make sure that you have a meaningful connection with that saint. Please do not look at this report as just "busy work" but rather an opportunity to look at yourself, your beliefs, and the meaning of relationships.

## **TO BE INCLUDED IN YOUR REPORT:**

Write a one-page double-spaced report about the saint that you have chosen for your Confirmation name. Please type or write very clearly. It needs to address the following questions:

1. Who was the saint?
2. What did he or she do to be declared a saint?
3. What do you admire about this saint?
4. Why did you choose this saint?

## **RESOURCES FOR YOUR REPORT:**

You can find books on the lives of the saints in our Media Center, the public libraries, bookstore, and the Internet. Here are a couple of websites you could try:

[www.catholic.org/saints/](http://www.catholic.org/saints/)

[www.catholic-forum.com/saints/](http://www.catholic-forum.com/saints/)

# Outreach

All Confirmation Candidates need to complete a minimum of 2 Outreach Projects. Upon completion of each project please complete an Outreach Form.

Your Outreach Projects should **not** be viewed as a way to “earn” Confirmation, but rather as an **opportunity** to experience what it means to be a Catholic Christian.

You should anticipate spending a minimum of 10 hours on this. At least 2 separate projects are required.

There are 2 Outreach Forms attached to the back of this packet.

# Confirmation Retreat

One of the major events on the journey towards Confirmation is the retreat experience. This fun, faith-filled retreat brings Confirmation Candidates together to closely examine the gifts of the Holy Spirit and their relevance to their own personal faith journey. This will be a very memorable experience that can make your life as a Catholic Christian come into focus.

The retreat will take place from 9am – 1:30pm. Lunch will be provided. Retreat activities are experienced on a team rotation schedule and include opportunities for community sharing as well as personal reflection. Students are encouraged to discern the importance of their spiritual formation in light of the gifts of the Holy Spirit.

Having a retreat experience is a requirement for all Confirmation Candidates. If you are unable to attend this retreat, then you must attend a Confirmation Retreat through another parish.

# Confirmation Day and Practice

**MANDATORY PRACTICE:** Thursday at 7pm. Please meet in the Gym and be on time.

Sponsors are required to attend the practice but parents may stand in as a proxy if necessary. Knowing what to do is your responsibility and that of your sponsor.

**CONFIRMATION LITURGY:** Confirmation Mass will take place Friday at 7pm. Candidates and their Sponsors need to be in the Gym no later than 6:15pm.

## Dress Code for Confirmation

**Proper attire is required in keeping with the formality of the Ritual. Please expect that the dress code will be enforced.**

Dress for young men:

- Sports jacket, dress shirt, solid color slacks & tie, OR a suit, dress shirt and tie.
- Dress socks, dress shoes.
- No blue jeans, shorts, t-shirts, sandals, baseball hats, tennis shoes, etc.

Dress for young women:

- Dress or suit no more than one inch (1") above the knee
- Tops must cover the shoulders. (No straps)
- Dress shoes or dress sandals.
- No shorts, short skirts, backless, spaghetti-strap, halter, tube-top, low cut dresses, or flip flops.

*Sponsor's attire should reflect the solemnity of the occasion.*

# Participation & Conflicts

Participation is crucial to a meaningful Confirmation process. Your presence at Confirmation related events is expected, and is a sign of your serious commitment to discipleship. **Please adjust your schedules in advance to make time for your commitments to your Confirmation.**

This is a time when your faith journey should be a top priority.

# Sponsor & Parent Roles

## **SPONSOR REQUIREMENTS:**

- Must be at least 16 years old.
- Must be fully initiated into the Catholic Church (Baptism, Eucharist, Confirmation)
- Must be a practicing Catholic in good standing within the Church
- ***Parents may not be Sponsors.***
- Godparents are encouraged to serve as Sponsors because of their intimate connection with the Sacrament of Baptism.

## **ROLE OF THE SPONSOR:**

- Be a model of the Catholic faith.
- Make yourself available to the Candidate for prayer, discussion, sharing, questions, and conversation.
- Attend all Sponsor/Candidate functions.
- Renew or establish a close personal connection with your Candidate that will last beyond the date of Confirmation.

## **ROLE OF THE PARENTS:**

- Be a model of your Catholic faith.
- Be involved with your child during the Confirmation process.
- Be available to answer questions and discuss the Catholic faith with your child.
- Read and/or discuss with your child what is required for the reception of the sacrament of Confirmation.
- Attend all formation events required.

Confirmation Guide books are available for parents and sponsors. These provide more insight on the Sacrament of Confirmation and will help you as you journey in faith with your young person.

# SERVICE (OUTREACH) EVALUATION FORM



**For Confirmation preparation, each candidate should participate in two service projects. Please understand that there is no minimum number of hours, but it is hoped that each candidate will be enriched and empowered to serve others by their experience.**

After he had washed their feet, put on his robe, and had returned to the table, he said to them, "Do you know what I have done to you? You call me Teacher and Lord – and you are right, for that is what I am, so if I, your Lord and Teacher, have washed your feet, you also ought to wash one another's feet. For I have set you an example, that you also should do as I have done to you." John 13:12-14 (CY Bible)

What type of service did you perform? \_\_\_\_\_

Was it what you expected? \_\_\_\_\_

What did you like most about your service experience? \_\_\_\_\_

What did you like least? \_\_\_\_\_

How did you benefit from your service? \_\_\_\_\_

Besides yourself, who did this service benefit? \_\_\_\_\_

What did you learn from this experience? \_\_\_\_\_

Students Name: \_\_\_\_\_  
Signature of Supervisor/Parent: \_\_\_\_\_  
Printed Name of Supervisor/Parent: \_\_\_\_\_

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What type of service did you perform? \_\_\_\_\_

Was it what you expected? \_\_\_\_\_

What did you like most about your service experience? \_\_\_\_\_

What did you like least? \_\_\_\_\_

How did you benefit from your service? \_\_\_\_\_

Besides yourself, who did this service benefit? \_\_\_\_\_

What did you learn from this experience? \_\_\_\_\_

Students Name: \_\_\_\_\_  
Signature of Supervisor/Parent: \_\_\_\_\_  
Printed Name of Supervisor/Parent: \_\_\_\_\_

# Confirmation Form

**PLEASE PRINT OR TYPE CLEARLY AND BE ACCURATE FOR CHURCH RECORDS.  
All Sacraments are recorded in the Church records of the Church in which a person was  
Baptized. We will forward the Record of Confirmation so this information must be  
completely accurate.**

Student Name: \_\_\_\_\_  
(First) (Middle) (Last)

Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Confirmation Name: \_\_\_\_\_ Age at Confirmation: \_\_\_\_\_

Date of Baptism: \_\_\_\_\_

Place of Baptism: \_\_\_\_\_  
(Complete and accurate Name of Church)

Address of Church of Baptism: \_\_\_\_\_  
(Street Number) (Street Name)  
\_\_\_\_\_  
(City) (State) (Zip)

Father's Name: \_\_\_\_\_  
(First) (Middle) (Last)

Mother's Maiden Name: \_\_\_\_\_  
(First) (Middle) (Last Name before Marriage)

Sponsor's Name: \_\_\_\_\_  
(First) (Middle) (Last)

Sponsor Address: \_\_\_\_\_  
(Street Number) (Street Name)  
\_\_\_\_\_  
(City) (State) (Zip)